

Dear organization group,

We want to thank all of our current and future organization members for your commitment to the Discovery Center. We also would like to notify you of some policy changes we have made for our organization groups. This policy will take place January 1, 2015. These changes will make the reservation process more convenient for you and allow you more options for your visits. Below is a list of the new policies for your visits. Reservations and membership purchases may be made through our reservationist by calling (806) 355-9547 ext. 107. **Please make reservations two weeks in advance. Reservations are required.**

- **Reservation Guidelines**

- **Members:** Exhibits and theater are free (see back)
 - Small organization group members (< 25) may watch scheduled public shows for free
 - Theater shows are reserved for large organization groups (> 25) outside of public schedule show times
 - 1 chaperone to 10 children ratio required
 - \$2.00 per child for Science Live Presentation
 - Minimum children 25, Maximum children 95
- **Non-members:** Organization group admission fees apply
 - \$2.00 per child for exhibits
 - \$2.00 per child for a theater show
 - Small organization groups (< 25) may watch scheduled public shows
 - Theater shows are reserved for large organization groups (\geq 25) outside of public schedule show times
 - Maximum children 95
 - 1 chaperone to 10 children ratio required
 - Required chaperones are free
 - \$8.00 per chaperone over the required ratio
 - \$2.00 per child for Science Live Presentation
 - Minimum children 25, Maximum children 95

We appreciate your business and want to help in any way we can. I am happy to answer any questions you may have.

Thank you,

Mandi Ried
Director of Visitor Experience
(806) 355-9547 ext. 108
Mandi@dhdc.org